

Approved 04/12/2018

I. The meeting was called to order at 6:20 pm in the basement meeting room at the Fremont Town Hall. In attendance were Selectmen Gene Cordes, Roger Barham and Neal Janvrin; Town Administrator Heidi Carlson, Selectmen's Clerk Kathy Clement and School Board member Gordon Muench. Bruce White from FCTV was in the control room and the meeting was live broadcast. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. The Road Weight Limit Posting on Rogers Road and Shirkin Road was lifted on Friday March 30th.
2. Applications for any new tax exemption or credit are due in the Selectmen's Office no later than 12 noon on Monday April 16, 2018. Contact Jeanne or Kathy in the Selectmen's Office with any questions.
3. Litter-Free Fremont Cleanup will be held on Saturday April 21 for Earth Day. Bags will be available beginning April 16th at Ellis School and the Town Hall during business hours, and the cleanup focus will be Saturday April 21 from 9:00 am to 12 noon. Contact Kathy in the Selectmen's Office at 895 2226 x 302 for more information or refer to the poster or the website and contact Jamie Thompson thompj2@yahoo.com or Rich Cooper rcooper483@gmail.com to volunteer or be a neighborhood coordinator.
4. Spring Bulky Day will be held on Saturday April 28th from 8:00 am to 12 noon. Volunteers should contact the Selectmen's Office to indicate what shift they can cover and leave their contact phone number and email information. Mailings will be mailed this week Selectmen will be working bulky day.
5. The Rabies and Microchip Clinic will be held at the Safety Complex on April 7th from 8:30 am to 1:00 pm. Contact the Fremont ACO for more information.
6. The Town's new Building Inspector will hold office hours on Tuesday, Wednesday and Thursday from 8:30 am to 10:00 am and from 1:00 pm to 2:00 pm. Messages requesting inspections can be left at 895-3200 X 309 or emailed to FremontBI@comcast.net.

III. LIAISON REPORTS - None**IV. APPROVAL OF MINUTES**

Janvrin made a motion to approve the minutes for 29 March 2018. Barham seconded the motion. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - None

7:00 pm Department Heads - None

VI. OLD BUSINESS

1. Litter Free Cleanup Bags for the community Earth Day cleanup will be available starting April 16th at Ellis School, Fremont Public Library and the Town Hall. Bags will also be available at the Highway Shed early on the morning of the collection (8:00 am). Final drop off for bags is at the Highway Shed on the day of the cleanup, during Highway Department hours the following week, or they can be brought on Bulky Day. Bags will go in specific dumpsters, so they must be dropped off during open hours only.

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Additional publicity has been distributed and organizers are looking for neighborhood coordinators. Rich Cooper rcooper483@gmail.com currently has a list of 5 volunteer drivers.

2. No additional comments were received relative to the updated Fremont Fire Rescue Points Plan Revision document. Two originals were printed for signature. Carlson will get the Fire Rescue Board Members signature so that the Town and the Department each have a signed copy of the plan. Once signed, Carlson will scan and email to all members. Barham made a motion to approve the Fire Rescue Points Plan Revision dated March 2018. Janvrin seconded the motion. The vote was unanimous 3-0.

3. The Town's 2018 Mosquito Control Permit has been received from the Department of Agriculture.

4. The recount for Town Warrant Article 9 was done on Wednesday March 28, 2018 and the end result did not change, the Article failed, but the numbers shifted slightly. The results have been posted on the Town's website and the minutes have been updated on all of the Town's 2018 Annual Town Meeting documents.

5. The Fremont Conservation Commission and the Board of Selectmen will hold a Public Hearing on April 19, 2018 at 7:30 pm at the Fremont Town Hall basement level meeting room, 295 Main Street, Fremont, NH 03044, to discuss the purchase of a 12-acre lot at Fremont Tax Map 4 Lot 18 from Conservation Commission funds. The lot is currently owned by Charles and Carlene Bolduc and has frontage on Louise Lane.

Written comment will be accepted up until April 18, 2018 at 4:00 pm. Please contact Heidi Carlson at (603) 895-2226 x 301 or FremontTA@comcast.net with any questions.

6. The dumpsters have all been scheduled for Bulky Day. Volunteers are being solicited, both the first (7:30 to 10:00) and second (9:45 to 12:15) shift are open. Contact Selectmen's Office with any questions or to volunteer.

7. Dennis Acton (highest number of write-in votes) for the vacant Cemetery Trustee position, has declined. The Cemetery Trustees met earlier tonight and have decided to post the position, so this will go up on the website and be posted in the next newsletter and around at Town buildings. Anyone interested in the position can contact Heidi Carlson in the Selectmen's Office. The Selectmen appoint the position for one year until the next election, when it will go back on the ballot for a 2-year term. Cemetery Trustees will review letters of interest through May 7, 2018 at their meeting of May 8th. They will then make a recommendation to the Selectmen at their meeting of May 10, 2018 for the Selectmen's further action.

8. Janvrin will meet with the locksmith Wednesday April 4th at 9:00 am to start planning the rekeying for the Town Hall. Cordes recommended keeping track of who has keys to the Town Hall and about making sure everyone knows the responsibility of having those keys. Additional copies of the Key Policy will be made. Any person authorized to have a key will have to receive and sign for the Policy.

VII. NEW BUSINESS

1. Barham made a motion approve the Payroll manifest \$27,156.88 for the current week dated April 6, 2018. Janvrin seconded the motion. The vote was unanimous 3-0. Janvrin made a motion to approve the Accounts Payable manifest \$23,600.05 for the current week dated April 6, 2018. Barham seconded the motion. The vote was unanimous 3-0.

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2. Selectmen reviewed a manifest for a missing tax liability payment in the amount of \$15.30 dated 03/14/2018 for a reissued payroll check. This is not a new expense, it was deducted from the 2017 expenses. A paper check had to be cut to clear liability account and balance the 941 report. Janvrin made a motion approve the check in the amount of \$15.30. Barham seconded the motion. The vote was unanimous 3-0.

2. The Selectmen reviewed the folder of incoming correspondence.

3. The Selectmen will review the pay schedule for the 2018 budget year (new wages effective for the pay period that started April 1, 2018) and bring back at the next meeting.

4. Selectmen reviewed an abatement based on full payment of the 2015 tax lien and owner’s 1/3 share of interest on parcel 05-057.001.001 in the amount of \$2,259.69 (2/3 of interest due) Barham made a motion to approve the abatement. Janvrin seconded the motion. The vote was unanimous 3-0.

5. The Tax Collector presented a listing for the Board to review of proposed abatements of minimal interest accruals for amounts that should have been adjusted but were overlooked. The amounts are \$3.07 and less and abating these small sums will alleviate the Town sending a certified letter (over \$6.50 each) delinquent notice and the impact of a \$19 fee. Janvrin made a motion to approve the abatement as read. Barham seconded the motion. The vote was unanimous 3-0.

01-035.007	Blanchard III	\$0.26
01-044	Briggs Jr	\$1.05
04-094.040	Pirelli	\$0.85
03-177.00A	Ragonese	\$0.86
04-030	Schlichte	\$3.07
05-031	Stollar	\$0.01

6. All of the voted appropriations and Town meeting decisions have been recorded in the NH DRA Tax Rate Setting Portal. From this, the 2018 MS 232 has been generated, which is the Report of Appropriations Actually Voted. The total is \$3,495,825 and includes the operating budget and the warrant articles that passed which include an expense (Capital Reserves, Mosquito Control, a new social service agency, and the two road projects). Janvrin made a motion to approve and sign MS232 form. Barham seconded the motion. The vote was unanimous 3-0.

7. The first quarter 2018 water test at the Library was absent any bacteria.

8. The Conservation Commission is working with the Library Trustees to put up an informational trails kiosk at the corner of the Library property, adjacent to the parcel under consideration for purchase, and for the Town Forest area off the NH DRED Trail.

9. Barham made a motion to sign the renewal Health Officer form, designating Gregory Arvanitis as Health Officer and renewing Carla Smith as Deputy Health Officer. Janvrin seconded the motion. The vote was unanimous 3-0.

10. The Selectmen would like Carlson to speak to the Road Agent regarding the paving of the driveway at the Fremont Museum when they are paving Beede Hill Road.

VIII. WORKS IN PROGRESS

1. Carlson sent out an email to Lamprey Energy and The Generator Connection regarding work to be done as spring arrives for the completion of work at Complex, Highway Shed and Town Hall.

2. Chief Butler called in to say that the repairs to Engine 1 began today. The repair is being done in-house and is expected to take a week to 10 days, and the truck is out of service (all personnel are aware). (This was encumbered in 2017).

3. Annual maintenance has been completed on the existing water treatment systems at the Library and Safety Complex.

4. End of March expenses are being tallied and a full budget report will be ready next week. The next Budget Committee meeting is being planned, likely at the end of April or early May. No date has been scheduled yet.

5. Greg Serengi from SecondWind Water Systems will be in to the Board's meeting next week at 6:30 pm to discuss the options for water system treatment at the Safety Complex. The Department Heads and Mike Malloy have been invited to attend.

6. EMD Mark DeVeber worked with Road Agent Leon Holmes Jr relative to the March 13-14, 2018 blizzard and submitted a preliminary damage assessment to NH HSEM. We are waiting to hear if there is any type of FEMA declaration for this event. Carlson will set up a meeting with the Road Agent to review this.

7. A meeting needs to be scheduled soon with Leon Holmes Jr to discuss the full-time Highway Department position. Carlson will schedule the Road Agent to meet with the Selectmen.

8. The Town's one-tone Highway Department truck is due for its 60,000 mile service. The Road Agent has a quote from the dealership and is gathering other quotes given the amount of work to be done.

IX. NON-PUBLIC SESSION NH RSA 91-A: 3 II (c).

At 7:10 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss personnel matters. Barham seconded the motion the roll call vote was unanimously approved 3-0; Cordes- yes; Janvrin - yes; Barham - yes.

Respectfully submitted,

Kathy Clement
Selectmen's Clerk

At 7:25 pm Selectmen returned to public session after a motion from Janvrin and second from Barham. The roll call vote was unanimously approved; Cordes- yes; Janvrin - yes; Barham - yes.

Selectmen discussed the upcoming Nominal Group Process to be held with members of the Fire Rescue Department as well as the pending full-time Highway Department position.

The next regular meeting will be held on Thursday April 12, 2018 at 6:30 pm at the Fremont Town Hall, basement meeting room.

At 7:30 pm a motion was made by Barham to adjourn the meeting. Janvrin seconded and the vote was unanimously approved 3-0.